PFS Implementation Process

Step 1

District PFS Action Plan (LEA)

The LEA completes their annual PFS Action Plan. LEA will submit the PFS Action Plan to their respective ESC.

Step 2

Monthly PFS Report (LEA)

The LEA will submit Monthly PFS Report to respective ESC.

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Individual PFS Progress Review (LEA)

The LEA will complete an individualized PFS Program Review Form to monitor the services and growth of each PFS student at a minimum of twice a year. LEA will maintain documentation and provide to TEA upon request.

Step 3

Monthly PFS Report Review (ESC)

ESC will review PFS report and PFS Action Plans. ESC will provide training and technical. ESC will maintain current PFS Action Plan and Monthly PFS Reports. For quality control process, ESC will review TX-NGS to ensure accurate encoding. ESC will maintain documentation and available upon request.

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Individual PFS Progress Review (LEA)

ESC will conduct sample reviews of individualized PFS Progress Review Forms.

Step 4

PFS Validation (TEA)

TEA may request documentation to support the PFS implementation to ensure PFS students are receiving the appropriate individualized services to address their academic needs.